



## Accounting & Financial

Accountants are critical in helping you meet your business goals and objectives, and ensuring compliance with financial, industry, and federal regulations. The most required skills within this industry includes: Advanced Excel Skills, Financial Typing, and Critical Thinking to confirm that applicants can do the job and Accounting and Bookkeeping Principles to ensure they have a good understanding of generally accepted accounting principles (GAAP).

Certified Positions		Language	Number of Questions
Certified Accountant (IFRS)	This test measures the candidate's knowledge to analyze and prepare accounting records, financial statements, and other financial reports, review and reconcile financial statement accounts, review inventory, perform and verify entries, review data related to assets, liabilities, income, or expenditures. The test covers several subject areas: Data Checking, Following Directions, International Financial Reporting Standards (IFRS), Logical Thinking, MS Office 2019 - Excel® Simulation, Numerical Reasoning, and Time Management. It can be used to assess the performance potential of candidates for the following positions: Financial ty Insurance Accountant (IFRS), General Accountant (IFRS)	EN	60
Accounting Clerk Certification	This test measures the candidate's ability to handle various accounting duties including A/P, A/R, reporting and analysis, and entering data into an accounting system. The test covers several subject areas: Accounting and Bookkeeping Principles, MS Office Excel Simulation, Basic Math, and Attention to Detail. It can be used to evaluate the performance potential of candidates for the following Accounting Clerk positions: Financial Accounting Clerk, Accounting Clerk (AP/AR), and Accounting/Data Entry Clerk.	EN	60
Certified Accounting Manager (Canada)	This test measures the candidate's knowledge of analyzing, verifying, and recording financial transactions; overseeing the preparation of reports; coordinating the	EN	60

	<p>month-end and year-end closing procedures; and maintaining corporate accounting policies. The test covers several subject areas: Accounting and Bookkeeping Principles (Canada), Attention to Detail, MS Office - Excel® Simulation, Management Skills, and Numerical Reasoning. It can be used to evaluate the performance potential of candidates for the following positions: Accounting Supervisor, Accounting Administrator, or Financial Accounting Manager.</p>		
Certified Auditing Clerk	<p>This test measures the candidate's knowledge of accounting principles, ability to interact with customers, logical and attention skills, and organizational capacities. The test covers several subject areas: Accounting and Bookkeeping Principles and MS Office, Customer Service and Business Communication, and Logical Thinking. It can be used to evaluate the performance potential of candidates for the following positions: Clerk-Night</p>	EN	60
Certified Cash and Banking Supervisor	<p>This test measures the candidate's ability to coordinate administrative tasks, maintain good relations with customers, manage and assign work to banking staff, and efficiently prioritize tasks. The test covers several subject areas: MS Office, Bank Teller and Leadership skills, and Customer Service. It can be used to evaluate the performance potential of candidates for the following positions: Business Banking Supervisor, Teller Supervisor, and Cash and Banking Coordinator.</p>	EN	60
Commercial Insurance Underwriter certification	<p>This test measures the candidate's ability to review applications for insurance and evaluate the degree of risk involved in order to determine acceptability, coverage, and pricing; negotiate appropriate pricing of accounts to ensure profitability; and maintain effective relationships with customers in order to drive new and renewal business. The test covers several subject areas, including Commercial Insurance, Customer Service, Sales Concepts, Logical Thinking, Financial Analysis, Basic Math, MS Office</p>	EN	60

	Simulation (Excel and Word), and Fill-in Form Typing. It can be used to evaluate the performance potential of candidates for the following positions: Commercial Lines Underwriter and Commercial Underwriting Specialist		
Certified Credit Analyst	This test measures the candidate's ability to analyze financial statements and other customer information in order to determine the degree of risk involved in lending money, assess loan eligibility, recommend payment plans, prepare reports, and develop a course of action for the credit application, such as: extending a line of credit, limiting a credit line, denying credit, or closing the applicant's account, as well as filling out loan applications and submitting them to loan committees for approval. The test covers several subject areas: Debt Collection, Financial Analysis, Financial Accounting, Bank Teller Skills, and Customer Service. It can be used to measure the performance potential of candidates for the following position: Credit Administrator.	EN	60
Certified Debt Collector	This test measures the candidate's ability to recover payment on overdue bills; negotiate and establish repayment plans with debtors; advise debtors on finding solutions to make paying their overdue bills easier; and notify customers of delinquent accounts by telephone, mail, or personal visits. The test covers several subject areas: Debt Collection, Customer Service, Bank Teller Skills, and MS Office Simulation (Excel and Outlook). It can be used to measure the performance potential of candidates for the following position: Bill Collector.	EN	60
Certified Financial Adviser	This test measures the candidate's ability to provide clients with advice on financial matters; analyze client investments and recommend customized financial solutions; develop and maintain relationships with clients; and promote and sell financial products. The test covers several subject areas: Financial Accounting, Financial Analysis, Sales Concepts, Customer Service, Business Communication, and MS Office (Excel, Outlook, and Word Simulation). It can be used to measure the performance	EN	60

	potential of candidates for the following positions: Financial Consultant and Financial Planner		
Certified Financial Analyst	This test measures the candidate's ability to perform financial analysis, participate in budget and contract preparation, analyze and monitor department expenditures, review financial data and recommend and implement changes, establish organizational guidelines or policies. The test covers several subject areas: Financial Analysis, Financial Accounting, Accounting and Bookkeeping Principles, Legal Terminology, and MS Office Simulation (Excel, Outlook, and Word). It can be used to measure the performance potential of candidates for the following position: Accounting Analyst, Staff Analyst, Budget Analyst.	EN	60
Certified Financial Assistant	This test measures the candidate's ability to prepare budgets and paperwork for grant applications; handle financial reviews and control activities for research and faculty fund accounts; review and approve purchase transactions, etc. The test covers several subject areas: Accounting and Bookkeeping Principles, MS Office, Time Management, and Basic Arithmetic. It can be used to evaluate the performance potential of candidates for the following positions: Financial Administrative Assistant and Payroll Finance Assistant.	EN	60
Certified General Ledger Accountant	This test measures the candidate's ability to manage journal entries, financial account analysis, reconciling financial statement accounts, and reporting financial results. The test covers several subject areas: Accounting and Bookkeeping concepts, MS Office and Basic Computer Knowledge,	EN	60
Certified Loan Officer	This test measures the candidate's ability to evaluate, authorize, and recommend loan products; analyze the financial status of loan applicants; explain various types of loans and credit options to customers; respond to client inquiries by telephone or in person; and review and update credit and loan files. The test covers several subject areas: Bank Teller	EN	60

	Skills, Customer Service, Debt Collection, Sales Concepts, and MS Office Simulation (Word and Excel). It can be used to measure the performance potential of candidates for the following positions: Loan Specialist, Mortgage Loan Originator, and Loan Underwriter.		
Certified Payroll Processing Senior	This test measures the candidate's ability to timely and accurately process payrolls, and to update and verify all changes related to salaries, withholdings, taxes, insurance, and garnishments. The test covers several subject areas: Accounting and Bookkeeping Principles, Human Resources, MS Office, Customer Service, and Management Skills. It can be used to evaluate the performance potential of candidates for the following positions: Senior Payroll Coordinator, Senior Payroll Specialist, Senior Payroll Accountant, and Senior Payroll Analyst.	EN	60
Property and Casualty Insurance Underwriter Certification	This test measures the candidate's ability to review applications for insurance and review risks to identify loss hazards; implement underwriting decisions on new business, renewals, and endorsements; maintain ongoing relationships with clients; and advise and guide clients in choosing appropriate insurance products. The test covers several subject areas: Property and Casualty Insurance, Customer Service, Sales Concepts, Business Communication, Logical Thinking, Basic Math, MS Office Simulation (Excel and Word), and Fill-in Form Typing. It can be used to evaluate the performance potential of candidates for the following positions: Claims Examiners - Property and Casualty Insurance and Property and Casualty Insurance Sales Agent.	EN	60
Certified Tax Accountant	This test measures the candidate's knowledge of preparing and reviewing tax returns, assisting with financial and income tax statements, ensuring regulatory compliance, completing regular tax reports, and analyzing tax issues. It also tests the candidate's knowledge of tax laws and regulations. The test covers several subject areas: Tax Accounting, Financial Accounting, Financial Statements, Logical Thinking, and	EN	60

	MS Office 2016 - Excel® Simulation. It can be used to measure the performance potential of candidates for the following Insurance positions: Tax Accountant and Tax Specialist.		
Certified Banking Teller	This test measures the candidate's communication and customer interaction abilities, arithmetic knowledge and attention to detail, and basic MS Office and computer proficiency. The test covers several subject areas: Bank Teller, Front Desk and Sales Clerk Skills, Attention to Detail and Customer Service, Basic Arithmetic and Computer Knowledge for Windows, and MS Office. It can be used to evaluate the performance potential of candidates for the following positions: Bank Teller, Part Time Teller, Teller Supervisor, Cash Handling Teller, and Cash Management Teller.	EN	60



## Application, Web Development & Software

Application & Web Development assessments assist in discovering candidates who can construct websites and mobile apps that assist you advance and sell products and administrations online and compose coding system that creates websites and apps utilitarian and outwardly engaging.

Certified Positions		Language	Number of Questions
Certified Android Developer	This test measures the candidate's ability to analyze requirements, and to design and implement Android-based applications. The test covers several subject areas: Android 10 Programming, Java Enterprise Edition 6, OOP, and Database Concepts. It can be used to evaluate the performance potential of candidates for the following position: Android Software	EN	60

	Development Engineer, and Android Software Engineer.		
Certified Business and Quality Assurance Analyst	This test measures the candidate's ability to analyze problems and identify test generate effective solutions in the software application field; to support clients and vendors in the various stages of a product's life cycle; and to work effectively with developers/engineers and Tests program/project managers to ensure that goals and objectives are met. The test covers several subject areas: Quality Assurance, Visio, Project Management, and Computer Literacy. It can be used to evaluate the performance potential of candidates for the following & Web positions: Software Quality Assurance Analyst, Software Business Analyst, Software Quality Assurance Engineer, and Business Systems Analyst.	EN	60
Certified C# Developer	This test measures the candidate's ability to design and develop Web-based and Windows forms applications. The test covers several subject areas: C#, .NET Framework, Visual Studio, and SQL Server. It can be used to evaluate the performance potential of candidates for the following positions: C# Architect, C# .NET Developer, and C# Software Developer.	EN	60
Certified ColdFusion Developer	This test measures the candidate's ability to design, develop, and maintain web applications and websites using the ColdFusion environment. The test covers several subject areas: Adobe ColdFusion, HTML, CSS, JavaScript, and Relational Databases. It can be used to evaluate the performance potential of candidates for the following positions: ColdFusion Programmer and Web Developer – ColdFusion.	EN	60
Certified DevOps Engineer	This test measures the candidate's knowledge to use various automation tools for developing digital pipelines (CI/ CD pipelines), oversee and improve the code releases, test and analyze code, ensure the security of the systems, design and deploy new applications and development tools. The test covers several subject areas: Agile Management, Amazon Web Services Cloud Computing	EN	60

	Basics, Ansible 4.6, Docker 20.10, Git 2.31, Jenkins 2.303.1, Jira 8.17.1, and Kubernetes 1.14. It can be used to Developer measure the performance potential of candidates for the following positions: DevOps Engineer.		
Certified E-Commerce Project Manager	This test measures the candidate's knowledge to use various automation tools for developing digital pipelines (CI/ CD pipelines), oversee and improve the code releases, test and analyze code, ensure the security of the systems, design and deploy new applications and development tools. The test covers several subject areas: Agile Management, Amazon Web Services Cloud Computing Basics, Ansible 4.6, Docker 20.10, Git 2.31, Jenkins 2.303.1, Jira 8.17.1, and Kubernetes 1.14. It can be used to Developer measure the performance potential of candidates for the following positions: DevOps Engineer.	EN	60
Certified Embedded Systems Engineer	This test measures the candidate's ability to design, develop, debug, and change embedded software. The test covers several subject areas: C# 8 and C++ 17, Linux, MS Windows 10® for General Use, and PC Hardware. It can be used to evaluate the performance potential of candidates for the following positions: Embedded Control Engineer, Software Engineer - Embedded Controls, and Embedded Design Engineer.	EN	60
Certified Java Developer	This test measures the candidate's ability to analyze and implement requirements, design user interfaces, and implement Java-based components or interfaces. The test covers several subject areas: Java Technologies: Hibernate, Spring and Struts, Oracle PL/SQL and MySQL'S concepts, and JavaScript and jQuery skills. It can be used to evaluate the performance potential of candidates for the following positions: Java Swing Developer, Java UI Developer, and Web Developer.	EN	60
Joomla Developer Certification	This test measures the candidate's ability to design, develop, and maintain web applications and websites using the Joomla environment. The test covers several subject areas: Joomla 3.9.4, HTML 5, CSS 4, and JavaScript ES9. It can be used to evaluate the performance potential of candidates for	EN	60



	the following positions: Web Developer-Joomla and Joomla Specialist.		
Microsoft Dynamics CRM Developer Certification	This test measures the candidate's ability to plan, analyze, and implement Microsoft Dynamics CRM solutions. The test covers several subject areas: MS Dynamics CRM 2011 for General Use, JavaScript ES9, MS SQL Server 2017 - Development, and Business Communication. It can be used to measure the performance potential of candidates for the following positions: Dynamics CRM Implementation Consultant, MS Dynamics CRM Business Analyst, and Dynamics CRM Technical Implementation Consultant.	EN	60
Certifmanagerried Quality Assurance Tester	This test measures the candidate's ability to perform software quality assurance testing, run test scripts, maintain testing documentation, and analyze data and databases. The test covers several subject areas: Quality Assurance and Software Testing concepts, Relational Databases, MS Office, and Written English Communication. It can be used to assess the performance potential of candidates for the following positions: Quality Assurance Analyst, Quality Assurance Engineer, Software Tester, and Test Engineer.	EN	60
Salesforce Developer Certification	This test measures the candidate's ability to develop and maintain Salesforce components, including custom objects, Apex classes, Visualforce pages, and reports. The test covers several subject areas: Salesforce Spring '12 – General Use and Development, HTML, XML, CSS, and JavaScript. It can be used to evaluate the performance potential of candidates for the following position: SFDC Developer.	EN	60
Certified Senior .NET Developer	This test measures the candidate's ability to build and maintain internal- and external-facing web applications, while being responsible for the design, development, and delivery of the applications. The test covers several subject areas: ASP.NET, .NET Framework, Visual Basic, HTML, CSS, and JavaScript. It can be used to evaluate the performance potential of	EN	60

	<p>candidates for the following positions: Senior .NET Architect, Senior, NET Programmer, and Senior, NET Applications Developer.</p>		
Certified Senior QA Analyst	<p>This test measures the candidate's ability to lead test planning, test execution, and release management; as well as improve the development and testing processes. The test covers several subject areas: Software Testing skills, Quality Assurance, and Relational Databases. It can be used to evaluate the performance potential of candidates for the following positions: Lead QA Analyst, Software Quality Assurance Analyst, and Senior QA Engineer</p>	EN	60
SharePoint Administrator Professional Certificate	<p>This test measures the candidates' ability to analyze, plan, design, install, and administer SharePoint solutions. It also evaluates their aptitude for technical support activities, including troubleshooting, maintenance, and monitoring. The test covers several subject areas: MS SharePoint Administration, MS Windows Server 2019, and MS SQL Server 2017® - Administration and Development. It can be used to assess the performance potential of candidates for the following positions: SharePoint Portal Administrator and SharePoint Architect.</p>	EN	60
Certified SharePoint Developer	<p>This test measures the candidate's ability to design, develop, test, enhance, document, and deploy the SharePoint-based solutions needed to meet business requirements. The test covers several subject areas: MS SharePoint 2013® - Development, HTML 5, MS .NET Framework 4.7.2®, and MS SQL Server 2017® - Development. It can be used to assess the performance potential of candidates for the following positions: SharePoint Software Engineer and SharePoint Programmer.</p>	EN	60
Certified Technical Consultant	<p>This test measures the candidate's technical expertise, and ability to advise clients on technical needs and resolve specific issues. The test covers several subject areas: MS .NET Framework, C #, Customer Service, and Business Communication skills. It can be used to assess the performance potential of candidates for the following positions: IT</p>	EN	60

	Consultant and Application Consultant.		
User Interface Engineer certification	This test measures the candidate's ability to create and maintain user interfaces by translating business needs, user requirements, and technology considerations. The test covers several subject areas: HTML and CSS concepts, JavaScript, Ajax Programming, and Adobe Illustrator. It can be used to evaluate the performance potential of candidates for the following positions: User Interface Designer, UI Software Engineer, and UI Developer.	EN	60
Certified iOS Developer	This test measures the candidate's ability to design, develop, and maintain mobile applications using Objective-C. The test covers several subject areas: Objective-C Programming, C ++ 17, and JavaScript ES9. It can be used to evaluate the performance potential of candidates for the following position: Mobile Application Developer, iPhone Developer, and iPad Developer.	EN	60
Certified Videographer		EN	60

## Business & Management

Administrative employees are responsible for numerous errands/tasks that utilized to be taken care of by supervisors and lower-level directors working with clients and merchants, organizing events, and overseeing ventures. Thus, companies utilize tests to guarantee candidates have the capacity to perform well.

Certified Positions		Language	Number of Questions
Certified Administrative Coordinator	This test measures the candidate's ability to coordinate and perform administrative tasks, prioritize effectively, maintain good relations with customers, and be proficient in specific computer applications. The test covers several subject areas: MS Office and English Proofreading, Customer Service, E-mail Etiquette, and Attention to Detail. It can be used to evaluate the performance potential of	EN	60

	<p>candidates for the following positions: Administrative Assistant, Office Manager, Executive Assistant, Receptionist, and Assistant Manager.</p>		
Certified Business Manager	<p>Simulation (Excel, PowerPoint, and Word). It can be used to evaluate the performance potential of candidates for the following positions: Business Control Manager, Finance and Business Manager, Assistant Business Manager, Associate Business Manager, and Business Development Manager.</p>	EN	60
Certified Call Center Manager	<p>This test measures the candidate's ability to manage, supervise, and coordinate the activities of a call center; build a cohesive and effective team; implement and review call center policies and procedures; analyze operations and call center efficiency; manage projects; and communicate and maintain successful business relationships with customers. The test covers several subject areas: Management Skills, Leadership Skills, Call Center, and MS Office Simulation (Excel, PowerPoint, and Word Simulations). It can be used to measure the performance potential of candidates for the following positions: Call Center Administrator, Call Center Specialist, and Call Center Supervisor.</p>	EN	60
Client Services Analyst certification	<p>This test measures the candidate's abilities in customer interaction and support, analytical skills, and the technical knowledge needed to solve customer issues. The test covers several subject areas: Basic Computer Knowledge, Relational Databases, MS Office, Customer Service, and Project Management. It can be used to evaluate the performance potential of candidates for the following positions: Customer Service Analyst, Customer Service Technical Analyst, Help Desk Support, Service Desk Analyst, and Systems Analyst.</p>	EN	60
Certified Food and Beverage Manager	<p>The test measures the candidate's ability to coordinate a team, his or her communication skills, and customer service aptitudes. It also assesses MS Office skills, math, and general retail and marketing knowledge. The</p>	EN	60

	<p>test covers several subject areas: Management and Leadership Skills; Food and Beverage Serving, Event Planning, and Front Desk Skills; Customer Service and Business Communication Skills; and MS Office and Numerical Reasoning. This assessment can be used to measure the performance potential of candidates for the following positions: Bench Food and Beverage Manager; Food and Beverage Director; Food, Beverage, and Events Manager; and Food and Beverage Supervisor.</p>		
Certified General and Operations Manager	<p>This test measures the candidate's ability to implement and review operational policies and procedures, oversee staffing including hiring, scheduling, performance evaluation, and attendance and termination, oversee budgeting and review financial statements in order to improve efficiency, coordinate and provide guidance to different departments such as Sales, Marketing, or Customer Service. The test covers several subject areas: Accounting and Bookkeeping Principles, Business Communication, Customer Service, Leadership Skills, Management Skills, MS Office 2016 (Excel® and Outlook® Simulations), Project Management, and Team Management. It can be used to evaluate the performance potential of candidates for the following positions: Business Manager, Operations Director, and Chief Operating Officer.</p>	EN	60
Office Manager certification	<p>This test measures the candidate's ability to lead the office team in providing excellent customer service, and to organize and coordinate office operations and procedures for organizational effectiveness and efficiency. The test covers several subject areas: Management Skills, Accounting and Bookkeeping Principles, Customer Service, Attention to Detail, and Computer Literacy. It can be used to evaluate the performance potential of candidates for the following positions: Administrative Manager, Business Office Manager, and Assistant Manager</p>	EN	60
Certified Project Assistant	<p>This test measures the candidate's proficiency in specific computer applications;</p>	EN	60

	<p>and ability to efficiently prioritize and execute project tasks such as scheduling, arranging meetings, preparing paperwork, and maintaining communication with stakeholders. The test covers several subject areas: Business and Written English Communication, MS Office, Computer Literacy, and Time Management. It can be used to evaluate the performance of potential of candidates for the following positions: Assistant Manager, Personal Assistant, and Program Assistant.</p>		
Certified Risk Manager	<p>This test measures the candidate's ability to determine financial, safety and security risks, design and coordinate risk management processes, analyze current and potential risks and manage risk assessment budgets. The test covers several subject areas: Financial Analysis, Commercial Insurance Management Skills, Analytical Skills, Planning, Quality Management, Marketing Concepts, Property Management, Data Checking, Numerical Reasoning, Team Management, Workplace Safety</p>	EN	60

## Customer Service & Call Center

Communication and voice and accent skills, technical skills, cognitive skills, interpersonal and behavioral skills, and attributes, among others, to ascertain their ability to perform tasks at the expected levels of proficiency and elan.

Certified Positions		Language	Number of Questions
Certified Call Center Operator	<p>This test measures the candidate's ability to provide customer support by answering the queries of the clients, facilitating and resolving customer complaints, effectively explaining the company's products and services, and maintaining a good company image. The test covers several subject areas: Attention to Detail, Call Center, Chat Simulation, Customer Service, Data Checking, Fill-in Form Typing, Inbound Call Center Simulation,</p>	EN	60

	MS Office 2016 - Excel Simulation, and Multitasking Simulation. It can be used to measure the performance potential of candidates for the following positions: Communication Center Operator, Call Center Representative, and Call Center Agent.		
Customer Service Representative certification	This test measures the candidate's ability to ensure consistent productivity and quality of service, maintain customer satisfaction, and efficiently handle customer inquiries. The test covers several subject areas: MS Office and Computer Literacy, Customer Service and Call Center skills, Data Entry, and Written English Communication. It can be used to evaluate the performance potential of candidates for the following positions: Call Center Agent, Customer Support Agent, Customer Care Assistant, or Service Specialist.	EN	60
Desktop Support Specialist certification	This test measures the candidate's communication skills, interpersonal skills, and ability to work effectively in installing, configuring, and troubleshooting hardware and software problems. The test covers several subject areas: Networking Essentials, PC Hardware, System Administration for Windows and Macintosh OS, Front Desk Skills, and Customer Service. It can be used to evaluate the performance potential of candidates for the following positions: Network Administrator, Computer Technician, Systems Administrator, Network Engineer, Desktop Support, Customer Service Representative, and Technical Support	EN	60
Certified Help Desk Specialist	This test measures the candidate's ability to troubleshoot information technology issues relating to software, hardware, and networking. Communication skills and interpersonal skills are also assessed. The test covers several subject areas: Basic Computer Knowledge, MS Windows 10® for General Use, Hardware, and Networking	EN	60
Profession Certificate in Live Chat Operation	This test measures the candidate's ability to respond to customer queries promptly and	EN	60

	<p>professionally, communicate clearly and effectively with customers, resolve customer complaints, identify and contact potential customers, and update a customer database with contact details. The test covers several subject areas: Sales Concepts, Data Checking, Customer Service, E-mail Etiquette, Typing, and MS Office Simulation (Word and Excel). It can be used to measure the performance potential of candidates for the following positions: Live Chat Specialist, Live Chat Representative, and Online Chat Specialist.</p>		
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## Business Intelligence

Database administrators develop and organize systems that store and secure valuable data such as financial information, customer records, and employee information and ensure it is accessible to authorized users. Data scientists manage data and apply computer science, statistics, and mathematical expertise to analyze, process and interpret it so managers can use it to make good decisions.

Certified Positions		Language	Number of Questions
Certified Data Lake Consultant	<p>This test measures the candidate's test knowledge to create and manage data lakes, manage and preprocess data, work with data sources and structures, and use data visualization tools. The test covers several subject areas: AWS Data Lake, Amazon Redshift, TensorFlow (2.6), Tableau (2021.2), Python (3.9.7), Data Science, Data Checking. It can be used to measure the performance potential of candidates for the following position: Data Lake Consultant.</p>	EN	60
Certified Data Scientist	<p>This test measures the candidate's knowledge to preprocess, process, collect and verify data, analyze data to rest discover trends and patterns, use machine learning techniques for prediction, build machine learning models and algorithms, and to present and interpret information using data visualization techniques. The test covers</p>	EN	60



	<p>several subject areas: Basic Artificial Intelligence Knowledge, Data Analytics, Data Science, Machine Learning, Tableau 2021.2, SAS 9.4M7, and R Programming (4.0.5). It can be used to measure the performance potential of candidates for the following positions: Data Analyst, Research Scientist.</p>		
Certified Database Developer	<p>This test measures the candidate's ability to design, develop, and maintain database architecture, data dictionaries, and database schemas. The test covers several subject areas: MS SQL Server, Oracle PL/SQL and Oracle Database 19c, MySQL, and MS Office Access. It can be used to assess the performance potential of candidates for the following positions: Database Administrator, SQL Database Developer, and Database Architect.</p>	EN	60
Certified Machine Learning Engineer	<p>This test measures the candidate's knowledge to build and deploy machine learning models and algorithms, write and review code, process and analyze data, run machine learning tests and experiments, and train and evaluate models. The test covers several subject areas: Basic Artificial Intelligence Knowledge, Data Analytics, Data Science, Machine Learning, and R Programming (4.0.5). It can be used to measure the performance potential of candidates for the following positions: Machine Learning Scientist</p>	EN	60
Professional certificate in MySQL Database Administration	<p>This test measures the candidate's ability to administer MySQL databases by performing operations like implementing data structures, controlling and monitoring access to the database, and optimizing database performance. The test covers several subject areas: MySQL 8, Linux, and MS Windows Server 2019. It can be used to evaluate the performance potential of candidates for the following positions: MySQL DBA and MySQL Administrator</p>	EN	60
Professional certificate Oracle Database Administration	<p>This test measures the candidate's ability to install and maintain Oracle servers, implement data structures and databases, control and monitor access to the database, optimize the performance of the database,</p>	EN	60

	and manage backups. The test covers several subject areas: Oracle PL/SQL 11, Oracle 10g Administration, Oracle Database 19c, and Oracle Solaris 11 Express Administration. It can be used to evaluate the performance potential of candidates for the following position: Oracle DBA		
Certified SQL Server Developer	This test measures the candidate's ability to design, configure, develop, test, and perform SQL Server Database Administration (DBA) activities. The test covers several subject areas: MS SQL Server, JavaScript, Relational Databases, HTML, and CSS. It can be used to assess the performance potential of candidates for the following positions: SQL Server Architect and SQL Server Programmer.	EN	60



## Education

Educational institutions get top-performing marks when they have profoundly gifted instructors and staff who are devoted to making a difference in the lives of their students. Our industry-leading abilities evaluations for instruction helps to instantly screen large volumes of candidates and reduce amount of time spent on the hiring process.

Certified Positions		Language	Number of Questions
Certified English Instructor	This test assesses the candidate's ability to prepare course materials; understand effective teaching methods; observe and evaluate student performances; prepare tests, examination papers, and exercises; manage a classroom; participate in curriculum development; lead training sessions; and work collaboratively with other colleagues. The test covers several subject areas: English Language, English Spelling and Vocabulary, and Training Skills. It can be used to measure the performance potential of candidates for the following positions: English Teacher.	EN	60
Certified School Principal	This test measures the candidate's Leadership, Instructional Management, Diversity Management, Communication, and	EN	60

	<p>Decision Making. The test covers several areas: visionary ability, strategic thinking skills, the ability to motivate, develop and inspire, the ability to successfully implement change, ability to use resources appropriately, ability to focus on what is important, ability to use available inputs to make improvements, ability to manage data effectively</p>		
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## Engineering, Industrial & Design

Employees in engineering and industrial roles need good mechanical skills and technical aptitude as well as the ability to understand and follow instructions and learn new skills. These skills are tested by companies, world-wide, to test the individuals competence and performance when they are hired.

Certified Positions		Language	Number of Questions
<p>Adobe Graphic Designer Certification</p>	<p>This test measures the candidate's ability to generate and manipulate graphic images, animations, sound, and text to create seamless multimedia Adobe projects. The test covers several subject areas: Adobe Photoshop CC 2018, Adobe Illustrator CC 2019, and Adobe InDesign CC 2017. It can be used to evaluate the performance potential of candidates for the following positions: Layout Artist, Brand Identity Developer, Multimedia Developer, Web and Graphic Designer, and Interface Designer.</p>	<p>EN</p>	<p>60</p>
<p>Assembly Technician Certification</p>	<p>This test measures the candidate's ability to perform the basic functions of assembling mechanical and electrical components, by hand or using machines, in order to produce specific products. The test covers several subject areas: Assembly Skills, Mechanical Aptitude, Data Checking, Workplace Safety, and Digital Literacy Simulation. It can be used to measure the performance potential of candidates for the following positions: Mechanical Test Technician, Manufacturing Technician, and Assembler.</p>	<p>EN</p>	<p>60</p>

AutoCAD Technician Certification	This test measures the candidate's ability to create and update technical drawings using AutoCAD, based on certain specifications, as well as his or her ability to read and understand mechanical concepts. The test covers several subject areas: AutoCAD, Mechanical Engineering Skills, MS Office Excel and Word, and Communication Skills. It can be used to evaluate the performance potential of candidates for the following positions: AutoCAD Drafter, Drafting Technician, and AutoCAD Operator	EN	60
Certified Automotive Mechanic	This test measures the candidate's ability to diagnose different automotive problems and errors, to operate different tools and equipment, to know how to handle the transmission and driveline problems, to inspect and test vehicles and to adjust controls and systems. The test covers several subject areas: Automotive Mechanic Knowledge, Attention to Detail, Mechanical Production Engineering Skills, Spatial Reasoning, Assembly Skills, Basic Electronics and Mechanical Aptitude. It can be used to evaluate the performance potential of candidates for the following positions: Automotive Service Technician, Motor Vehicle Mechanic, and Automotive Maintenance Technician	EN	60
Certified CNC Operator	This test measures the candidate's ability to read and interpret engineering drawings, set up and operate CNC machines, and work safely and efficiently. The test covers several subject areas: CNC Skills, Basic Industrial Math, Basic Electronics, Workplace Safety, and Mechanical Aptitude. It can be used to measure the performance potential of candidates for the following positions: CNC Machine Operator, Machine Operator, and CNC Machinist.	EN	60
Certified Carpenter	This test measures the candidate's ability to construct and repair structures made from different types of materials, assemble different pieces together (such as wood joining), handle framing and interior finish, and know how to use various carpentry tools. The test covers several subject areas: Carpentry Skills, Assembly Skills, Spatial	EN	60

	Reasoning, Numerical Reasoning, and Basic Math. It can be used to evaluate the performance potential of candidates for the following positions: Maintenance Carpenter and Construction Carpenter.		
Certified Civil Engineer	This test assesses the candidate's ability to plan, design, and manage a variety of construction projects by applying basic concepts of algebra, trigonometry, and geometry. Questions focus on applications such as MS Office Excel and AutoCAD; the process of reviewing project work, including accuracy of specifications, quantities, costs, completeness, and constructability; developing project drawings and reports; and the ability to resolve problems and ensure that the work is completed on time and within budget. The test covers several subject areas: Basic Industrial Math, Civil Engineering Skills, MS Office Excel Simulation, Units and Conversions Skills, and AutoCAD 2019 for General Use. It can be used to measure the performance potential of candidates for the following position: Structural Engineer.	EN	60
Certified Controls Engineer	This test measures the candidate's ability to monitor production processes, offer advice, and communicate with customers, clients, management, and support personnel to ensure that projects are completed on time and within budget. The test covers several subject areas: Electrical and Mechanical Engineering Skills, Basic Electronics, AutoCAD, and Project and Time Management. It can be used to evaluate the performance potential of candidates for the following positions: Quality Engineer and Product Engineer	EN	60
Certified Electrical Engineer	This test measures the candidate's ability to handle designing, implementing, maintaining, and improving electrical equipment, components, and products for a variety of purposes: commercial, industrial, and domestic. The test covers several subject areas: Electrical Engineering Skills, Basic Electronics, AutoCAD, and MS Office Word Simulation. It can be used to evaluate the performance potential of candidates for the following positions: Electrician, Maintenance	EN	60

	Specialist Electrical, and Electrical Consulting Engineer.		
Certified Electronics Technician	This test measures the candidate's ability to install, test, troubleshoot, ests and repair electronic systems and ts subsystems. The test covers several subject areas: Basic Electronics, Electrical Engineering Skills, Basic Industrial Math, Following Directions, Data Checking, and MS Office Simulation (Excel and Word). It can be used to measure the performance potential of candidates for the following positions: Electronic Systems Installer and Electronic Repair Technician.	EN	60
Certified Industrial Production Manager	This test measures the candidate's knowledge of planning, directine, and coordinating the manufacturing of A products; setting production and shipping schedules to meet customers' requirements; developing operating strategies, plans, and procedures; working with a Quality Assurance team to maintain GMP compliance in manufacturing; conducting employee training programs; maintaining production and personnel records; and ensuring Civil compliance with safety and environmental regulations. The test covers several subject areas: Basic Industrial Math, Following Directions, GMP (Good Manufacturing Practices), C° Management Skills, Mechanical Aptitude, Supply Chain Management, and Workplace Safety. It can be used to measure the performance potential of candidates for the following duction and positions: Manufacturing Manager, Manufacturing Coordinator.	EN	60
Certified Maintenance Technician	This test measures the candidate's knowledge to perform preventive and corrective maintenance on different machines and production equipment, perform troubleshooting of electrical and mechanical equipment, follow safety procedures and practices. The test covers several subject areas: Assembly Skills, CNC Skills, Electrician Skills , GMP (Good Manufacturing Practices), HVAC Skills, Mechanical Engineering Skills, Programmable Logic Controller (PLC) Programming, and Workplace Safety. It can be used to measure	EN	60

	the performance potential of candidates for the following positions: Maintenance Specialist, Facilities Technician.		
Maintenance and Repair Worker Certification	This test measures the candidate's ability to perform routine preventive maintenance and repairs in the areas of electrical, plumbing, HVAC, inspecting and maintaining tools and equipment, and performing regular inspections of the premises. The test covers several subject areas: Assembly Skills, Attention to Detail, Basic Electronics, Basic Industrial Math, Electrical Engineering Skills, HVAC Skills, Mechanical Aptitude, Numerical Reasoning, Plumbing Skills, and Workplace Safety. It can be used to measure the performance potential of candidates for the following positions: Building Maintenance Worker and Maintenance Technician.	EN	60
Certified Manufacturing Engineer	This test measures the candidate's knowledge of planning, designing, and monitoring manufacturing processes; improving manufacturing processes through understanding of the fabrication processes, tools and equipment, quality control standards, or methods such as lean manufacturing; reviewing product designs; and inspecting the final manufactured products. The test covers several subject areas: Assembly Skills, AutoCAD for General Use, Basic Industrial Math, Blueprint Reading, CNC Skills, MS Project®, Reading Micrometers and Calipers, and Supply Chain Management. It can be used to evaluate the performance potential of candidates for the following positions: Plant Engineer or Process Engineer.	EN	60
Certified Mechanical Engineer	This test measures the candidate's ability to read and interpret blueprints, technical drawings, and schematics. It also assesses general mechanical knowledge and computer skills. The test covers several subject areas: Mechanical Engineering Skills, AutoCAD Skills, MS Office, and Time Management. It can be used to evaluate the performance potential of candidates for the following positions: Maintenance Mechanic, Mechanical Technician, and Manufacturing Engineer.	EN	60

Certified Plumber	This test measures the candidate's ability to assemble and install pipes, tubes, valves, fittings, appliances, and fixtures such as sinks, toilets, or drains, read blueprints and diagrams, measure materials and objects for installation or assembly, and safely use tools and equipment. The test covers several subject areas: Basic CKTO 40 P Math, Blueprint Reading, Piping and Instrumentation Diagram Basics, Plumbing Skills, Reading Rulers English and Metric Units, and Spatial Reasoning. It can be used to evaluate the performance potential of candidates for the following positions: n d Service Plumber and Residential Pub Plumber.	EN	60
Certified Service Technician	This test measures the candidate's ability to supervise and assist in the installation, repair, removal, and maintenance of equipment on customer well sites within the geographical area assigned. The test covers several subject areas: Basic Electronics Telecommunications, TCP/IP, Networking Essentials, and PC Hardware. It can be used to evaluate the performance potential of candidates for the following positions: Field Service Technician and IT Service Technician.	EN	60
Certified Telecommunications Technician	This test measures the candidate's ability to install, test, troubleshoot, and repair telecommunications systems and subsystems. The test covers several subject areas: Telecommunications, Basic Electronics, Networking Essentials, Digital Literacy Simulation, and MS Office Excel Simulation. It can be used to measure the performance potential of candidates for the following positions: Telecommunications Systems Installer and Telecommunications Repair Technician	EN	60
Warehouse Operator Certification	This test measures the candidate's ability to accurately select products according to customer order specifications; verify that the correct product is being put in the appropriate pick location; and move items to designated area(s), manually or using a forklift. The test covers several subject areas: Warehouse Pick and Pack Skills, Warehousing Skills,	EN	60



	English Language, Basic Math, and Data Checking. It can be used to measure the performance potential of candidates for the following positions: Material Handler, Production Operator, and Warehouse Person (Loader).		
Warehouse Supervisor Certification	This test measures the candidate's ability to oversee the shipping, receiving, storing, and inventory control activities at a warehouse; maintain a safe work environment; provide training for warehouse personnel; and conduct daily safety checks of warehouse equipment. The test covers several subject areas: Basic Industrial Math, Data Checking, Management Skills, Supply Chain Management, Training Skills, Warehouse Pick and Pack Skills, and Warehousing Skills. It can be used to measure the performance potential of candidates for the following position: Warehouse Manager.	EN	60
Certified Welder	This test measures the candidate's ability to operate welding equipment, to respect work rules and material specifications, to know the safety measures during welding and to control the steps during the welding process. It also tests the welder's knowledge and general expertise in welding metallurgy and weldability, and the alloy elements used during welding. The test covers several subject areas: Welding Knowledge, Blueprint Reading, Mechanical Engineering Skills, Attention to Detail, Reading Rulers - English and Metric Units, Data Checking, Basic Math and Spatial Reasoning. It can be used to evaluate the performance potential of candidates for the following positions: Welder Helper, Welding Inspector, and Welding Engineer.	EN	60

## Hardware & Networking

Hardware, networking, and DevOps engineers standardize IT conveyance enterprise-wide by bridging the hole between improvement, quality affirmation, and operations. Qualified experts are needed since they can scale IT operations and forms to play down the require for design intercession and streamline program support and update processes.

Certified Positions		Language	Number of Questions
Certified Application Security Engineer	<p>This test measures the candidate's knowledge of application security at every stage of the development life cycle and technical skills such as vulnerability testing and analysis, threat modeling, secure code review, and penetration testing. The test covers several subject areas: Application Security, Cybersecurity Awareness, General IT Infrastructure Skills, Mobile Device Management, and Software Testing. It can be used to measure the performance potential of candidates for the following positions: Application Security Architect, or Application Security Specialist.</p>	EN	60
Certified Data Communications Analyst	<p>This test measures the candidate's ability to design and test network systems for LANs, WANs, and the Internet; maintain network security; and manage business data. The test covers several subject areas: Networking Essentials, LAN Switching &amp; Wireless Fundamentals, TCP/IP, MS Exchange Server 2016, and WebSphere Application Server 8.0. It can be used to measure the performance potential of candidates for the following positions: Network Systems and Data Communications Analyst, Network Analyst,</p>	EN	60
Certified I.T. Systems Support Analyst	<p>This test measures the candidate's ability to assist end users by asking pertinent questions, and identifying and resolving technical problems. The test covers several subject areas: Basic Computer Knowledge, Windows 10 concepts, Hardware, and System Administration skills. It can be used to evaluate the performance potential of candidates for the following positions: IT Support, System Support Analyst, Desktop</p>	EN	60

	Support Specialist, Network Engineer, and Technical Support.		
Certified Information System Security Engineer	This test measures the candidate's knowledge of information security principles and practices, and installing, configuring, and monitoring security systems. It assesses their ability to formulate security architecture recommendations and to design security services. The test covers several subject areas: Cybersecurity Awareness, MS Windows Server 2019, MS Windows 10® for General Use, Linux, Unix, and Networking Skills. This assessment can be used to measure the performance potential of candidates for the following positions: Information Systems Security Officer, Software Security Engineer, and System Security Engineer.	EN	60
Mobile Device Management Administrator	This test measures the candidate's knowledge of using MDM solutions to monitor, manage, and secure all mobile devices; deploying applications, policies, and configurations; managing device inventory; and troubleshooting and Providing technical support. The test covers several subject areas: Mobile Device Management, General IT Infrastructure, Cybersecurity Awareness, Data Checking, and Networking Essentials. It can be used to measure the performance potential of candidates for the following position: Mobile Systems Administrator.	EN	60
Certified Network Engineer	This test measures the candidate's ability to design, implement, and maintain secure and efficient local area networks and network links to corporate host systems, and to develop reliable engineering solutions. The test covers several subject areas: Networking and LAN Switching	EN	60
Certified Systems Integration Engineer	This test measures the candidate's ability to maintain, install, and configure operating systems; resolve systems integration issues; conduct performance tests and analyze test results; and integrate new hardware and software technologies. The test covers several subject areas: Networking Essentials, PC Hardware, Basic Electronics, Project Management, and Time Management.	EN	60

	It can be used to evaluate the performance potential of candidates for the following position: Systems Integrator		
Certified eDiscovery Specialist	This test measures the candidate's knowledge of facilitating the eDiscovery process through identifying, preserving, collecting, processing, analyzing, reviewing, producing, and presenting electronically stored information (ESI); developing procedures; tracking data acquisition; utilizing existing software and tools; and troubleshooting technical difficulties. The test covers several subject areas: Electronic Discovery (eDiscovery), Project Management, (CRA), PC Hardware, Paralegal Skills, Legal Terminology, Attention to Detail, Business Communication, and MS Office 2016 - Excel® Simulation. It can be used to measure the performance potential (LPN) of candidates for the following positions: Discovery Analyst, Discovery Advisor, and eDiscovery Consultant.	EN	60

## Healthcare

Healthcare providers do their best work when they are supported by skilled and motivated CNAs, lab technicians and medical assistants, and support workers such as medical coders, administrative assistants, and maintenance workers.

Certified Positions		Language	Number of Questions
Certified Medication Aide	This test measures the candidate's ability to administer and record the administration of medication as prescribed by the physician, perform and record vital signs monitoring, maintain medication supply, monitor equipment and supplies, monitor patient's condition and report changes to the registered nurse. The test covers several subject areas: Medical Dosage Calculations, Pharmaceutical Terminology, Nursing Skills, and Home Health Aid. It can be used to measure the performance potential of candidates for the following positions: Certified Medication	EN	60

	Technician, Certified Nurse Aide		
Certified Nursing Assistant	<p>This test measures the candidate's ability to perform basic medical and administrative procedures, such as performing services related to patients' personal hygiene, providing direct care in accordance with treatment plans, measuring patients' vital signs, collecting information about conditions and treatment plans, and documenting actions by completing forms, reports, logs, and records. The test covers several subject areas: First Aid, Multitasking Simulation, Fill-in Form Typing, Medical Office Administration Skills, Nursing Skills, Medical Terminology, Pharmaceutical Terminology, and Front Desk Skills. It can be used to measure the performance potential of candidates for the following positions: Nursing Assistant, CNA (Certified Nursing Assistant), and Patient Care Assistant.</p>	EN	60
Certified Emergency Medical Technician	<p>This test measures the candidate's knowledge to administer first aid treatment, perform emergency diagnostic and treatment procedures, assess nature and extent of illness or injury; communicate with dispatchers, and to provide emotional support patients. The test covers several subject areas: Bloodborne Pathogens, Call Center, Emergency Medical Technician (EMT), First Aid, Home Health Aide, Matching Simulation - Healthcare, Pat Medical Terminology, Pharmaceutical Terminology, and Typing - Medical. It can be used to measure the performance potential of candidates for the following positions: First Responder.</p>	EN	60
Licensed Practical Nurse (LPN)	<p>This test measures the candidate's knowledge to monitor patients, measure and record vital signs, collect specimens, clean and dress wounds, measure doses and administer medications and injections, check for side-effects, assist with basic medical care tasks and assist patients in daily activities. The test covers several subject areas: Registered Nursing Skills, Nursing Skills, Pharmaceutical Terminology, Medical Terminology, Medical Dosage Calculations, Phlebotomy, Home Health Aide, and First Aid. It can be used to measure the performance</p>	EN	60

	potential of candidates for the following positions: Nurse Assistant.		
Certified Medical Director	This test measures the candidate's familiarity with and aptitude for health care administration tasks. The questions focus on clinical administrative decision-making; recommending and approving policies and procedures; monitoring the quality of medical care to ensure that it meets applicable standards and regulations; developing and managing a budget; and conducting educational programs for the staff. The test covers several subject areas: Medical Coding, HIPAA - Privacy and Security Standards, Medical Billing, and Medical Office Administration Skills. It can be used to measure the performance potential of candidates for the following positions: Medical Manager and Health Care Administrator	EN	60
Medical Records Clerk	This test measures the candidate's ability to prepare and maintain medical records, proficiency in MS Office, communication skills, attention to detail, and customer service capabilities. The test covers several subject areas: Medical Office Administration, Front Desk Skills, Medical Terminology, Customer Service, Office Filing, Attention to Detail, and MS Office. It can be used to evaluate the performance potential of candidates for the following positions: Medical Biller, Medical Collector, Medical Receptionist, Medical Clerk, Medical File Clerk, and Medical Records Technician.	EN	60
Medical Transcriptionist	This test measures the candidate's ability to transcribe medical documents that are dictated, recorded, or written by pathologists into written reports; operate standard office and dictation equipment; and review transcribed documents for accuracy. The test covers several subject areas: Medical Transcription, Medical Terminology, Medical Office Administration Skills, and Data Checking. It can be used to measure the performance potential of candidates for the following position: Pathology Transcriptionist.	EN	60
Professional certificate in Patient	This test measures the candidates' skills and	EN	60

Care Assistance	abilities in assisting patients and helping the nursing staff with examinations, patients' treatment, and general medical care. The test covers several subject areas: Medical Terminology and Office Administration Skills, Nursing Skills, First Aid, Home Health Aide, and HIPAA - Privacy and Security Standards. This assessment can be used to measure the performance potential of candidates for the following positions: Assistant-Patient Care, Patient Care Aide, Patient Assistance Representative, and Patient Services Associate		
Professional certificate in Personal Care Aide	This test measures the candidate's ability to provide personal care, comfort measures, and nutritional support to patients in their homes; to follow verbal and written instructions and document services provided. It also assesses basic knowledge of resident care principles and medical terminology. The test covers several subject areas: Home Health Aide, Nursing Skills, First Aid, and Medical Terminology. It can be used to assess the performance potential of candidates for the following positions: Personal Care Assistant, Home Care Health Aide, and Home Care Aide	EN	60
Certified Pharmacist	This test measures the candidate's knowledge of medical and pharmaceutical terms and theory and first aid practice; it assesses their ability to make medical decisions, communicate effectively, and provide customer service. The test covers several subject areas: Medical and Pharmaceutical Terminology, First Aid and Leadership Skills, Call Center and Customer Service, and MS Office and Front Desk Skills. This assessment can be used to measure the performance potential of candidates for the following positions: Clinical Pharmacist, Per Diem Pharmacist, Staff Pharmacist, and Lead Pharmacist.	EN	60
Pharmacy Technician	This test measures the candidate's ability to mix pharmaceutical preparations, to transfer medication, to maintain proper storage conditions of drugs, to receive incoming supplies and maintain inventory, to answer simple customer questions, to clean	EN	60

	<p>and help maintain equipment or work areas, to maintain patient profiles, and to enter prescription information into databases. The test covers several subject areas: Compounding Sterile and Nonsterile Preparations, Data Checking, Form-Fill Data Entry Typing, Medical Terminology, Medication Safety and Antimicrobial Stewardship, Numerical Proofreading, and Pharmaceutical Terminology. It can be used to measure the performance potential of candidates for the following positions: Compounding Technician.</p>		
Phlebotomist	<p>This test measures the candidate's ability to draw blood samples from patients or blood donors using appropriate methods, prepare specimens for medical testing, record patient information, and clean and sterilize equipment. The test covers several subject areas: Phlebotomy, Medical Dosage Calculations, Medical Office Administration Skills, and Medical Terminology. It can be used to evaluate the performance potential of candidates for the following positions: Phlebotomy</p>	EN	60
Certified Physical Therapist	<p>This test measures the candidates' and test knowledge and familiarity of physical medicine and procedures relative to physical therapy and the ts treatment of musculoskeletal Tests disorders, diseases, and dysfunctions. It also assesses their ts customer service and communication abilities. The test covers several subject areas: Medical Terminology and Home Health Aide Skills, Medical Office Administration Skills and HIPAA - Privacy and Security Standards, First Aid and Registered Nursing Skills, Customer Service and Basic Computer Knowledge for Windows. This assessment can be used to measure the performance potential of candidates for theshier following positions: Registered Physical Therapist, Registered Physical Assistant, Outpatient Physical Therapist, Inpatient Physical Therapist, and Orthopedic Physical Therapist.</p>	EN	60
Physician Assistant	<p>This test measures the candidate's ability to collect and record, in proper format, the</p>	EN	60



	<p>medical and social historical data appropriate to a patient's condition, and to perform general physical examinations. The test covers several subject areas: Nursing Skills, Medical Terminology, Medical Office Administration, and Pharmaceutical Terminology. It can be used to evaluate the performance potential of candidates for the following positions: Nurse Practitioner and Physician's Assistant.</p>		
Registered Nurse	<p>This test measures the candidate's ability to provide direct patient care by assessing, planning, and evaluating individual patient needs; coordinating patient care through collaboration with the patient, family, and healthcare team; administering medication and treatments as prescribed by attending physicians; performing competently in emergency situations; and maintaining clinical records. The test covers several subject areas: Registered Nursing Skills, Medical Terminology, Nursing Skills, First Aid, Customer Service, and Basic Computer Knowledge for Windows. It can be used to measure the performance potential of candidates for the following positions: Licensed Practical Nurse (LPN), Registered General Nurse (RGN), and Advanced Registered Nurse Practitioner (ARNP)</p>	EN	60



## Hospitality Industry

A strong and successful business is evaluated based on good customer service team. Thus, hotels and other hospitality institutions test their potential candidates and assess them on their skills and performance abilities regularly.

Certified Positions		Language	Number of Questions
Certified Events Coordinator	<p>This test measures the candidate's event planning skills, including practical knowledge of MS Office, customer service and communication abilities, attention to detail, and time management. The test covers several subject areas: Event Planning Skills,</p>	EN	60

	<p>Project and Time Management, Customer Service and Business Communication, MS Office, and Attention to Detail. This assessment can be used to measure the performance potential of candidates for the following positions: Events Administrator, Special Events Coordinator, Marketing Events Coordinator, Programming and Events Coordinator, Communication and Events Coordinator, and Catering and Special Events Coordinator.</p>		
Certified Hospitality Manager	<p>This test measures the candidate's capacity to manage and supervise a team, and assesses communication and customer service skills, understanding of basic accounting documents, and competency in using basic computer applications. The test covers several subject areas: Customer Service, Food and Beverage Serving Skills, Event Planning Skills, Business Communication, Leadership and Management Skills, Basic Arithmetic, and Computer Knowledge for Windows. This assessment can be used to measure the performance potential of candidates for the following positions: Kitchen Manager, Restaurant Manager, Restaurant General Manager, and Restaurant Area Supervisor.</p>	EN	60
Certified Receptionist	<p>This test measures the candidate's ability to develop relationships and communicate with customers in an accurate and professional manner, and evaluates acquired prioritizing skills as well as computer and MS Office proficiency. The test covers several subject areas: Customer Service, E-mail Etiquette, Business Communication, Time Management, and MS Office Simulation (Excel, PowerPoint, Outlook, and Word). It can be used to assess the performance potential of candidates for the following positions: Administrative Assistant, Executive Assistant, Assistant Manager, and Front Desk Assistant.</p>	EN	60
Registered Restaurant Server	<p>This test measures the candidate's ability to take orders and serve food and beverages to guests in a dining establishment, set up tables, clean and remove dishes from the table after service is</p>	EN	60

	<p>completed, present menus to guests and answer questions about menu items, and make recommendations to customers. The test covers several subject areas: Food and Beverage Serving Skills, Customer Service, and Attention to Detail. It can be used to measure the performance potential of candidates for the following positions: Server, Waiter.</p>		
Certified Travel Assistance Coordinator	<p>This test measures the candidate's verbal and written communication skills, and assesses decision-making and problem-solving abilities, organization abilities, attention to detail, and MS Office proficiency. The test covers several subject areas: Guide and Tour Operator, Front Desk Skills, Call Center, Customer Service, Attention to Detail, and Logical Thinking. It can be used to assess the performance potential of candidates for the following positions: Travel Coordinator, International Travel Coordinator, Travel Agent, Travel Counselor, and Administrative Travel Coordinator</p>	EN	60



## Human Resources

Our Certified HR assessment test is by Canadian HR Experts to assess skills of Human Resource professional as per industry standards. Certified HR assessment test helps companies team and hiring managers to evaluate the expertise of candidates in communication, conflict resolve, negotiation, etc.

Certified Positions		Language	Number of Questions
Professional certificate in Admissions Representative	<p>This test measures the candidates' ability to coordinate an efficient admission process by gathering and verifying pertinent information, and having strong communication skills. The test covers several subject areas: MS Office, Call Center Simulation, Customer Service, Human Resources, and E-mail Etiquette. It can be used to evaluate the performance potential of candidates for the following positions: Administrative Assistant, Assistant</p>	EN	60

<p>Certified HR Administrator</p>	<p>This test measures the candidate's ability to provide recruitment administration support, manage the recruitment process, and handle all HR-related business for a company: maternity leaves, health and safety processes, and queries. The test covers several subject areas: Human Resources and Discrimination in the Workplace, MS Office, and Management skills. It can be used to evaluate the performance potential of candidates for the following positions: HR Manager, HR Advisor, HR Consultant, and HR Officer.</p>	<p>EN</p>	<p>60</p>
<p>Certified HR Assistant</p>	<p>This test measures the candidate's knowledge of general HR concepts, the ability to effectively communicate about and maintain employee benefit enrollments, and data entry and word processing skills. The test covers several subject areas: Human Resources, MS Office Simulation (Excel, PowerPoint, Outlook, and Word), and Attention to Detail. It can be used to assess the performance potential of candidates for the following positions: HR Administrative Assistant and HR Executive Assistant</p>	<p>EN</p>	<p>60</p>
<p>Certified Labor Relations Specialist</p>	<p>This test measures the candidate's ability to act as a liaison between department managers and union representatives, negotiate collective bargaining agreements, manage grievance procedures, interpret contracts for employers and employees, investigate union claims, and recommend corrective actions and strategies. The test covers several subject areas: Legal Terminology, Management Skills, Leadership Skills, MS Office 2016 Simulation (Excel, Word), Business Communication, Human Resources, Labor Negotiations for HR and Executive Managers, Labor and Employment Law General, Discrimination in the Workplace. It can be used to evaluate the performance potential of candidates for the following positions: Labor Relations Director, Labor Relations Representative.</p>	<p>EN</p>	<p>60</p>
<p>Certified Payroll Administrator (Canada)</p>	<p>This test measures the candidate's knowledge of payroll operations, including the preparation, calculation and disbursement of wages, deductions, and overtime</p>	<p>EN</p>	<p>60</p>

	<p>payments; reviewing time and attendance data; and maintaining accurate employee records. The test covers several subject areas: Accounting and Bookkeeping Principles (Canada), Basic Math, Data Checking, Following Directions, MS Office - Excel® Simulation, Multitasking Simulation, Office Filing, and Payroll (Canada). It can be used to evaluate the performance potential of candidates for the following positions: Payroll Specialist or Payroll Technician.</p>		
Certified Payroll Technician	<p>This test measures the candidate's ability to provide administrative support and full-charge management of payroll operations. The test covers several subject areas: Accounting and Bookkeeping Principles, Human Resources, MS Office, and Basic Arithmetic skills. It can be used to evaluate the performance potential of candidates for the following positions: Payroll Specialist, Payroll Clerk, and Payroll Administrator.</p>	EN	60
Certified Training and Development Manager	<p>This test measures the candidate's ability to manage the activities involved in the design, preparation, delivery, and needs assessment for training and development programs for company managers and employees. The test covers several subject areas: Training Skills, Human Resources, Project Management, and MS Office Simulation (Excel, PowerPoint, and Word) It can be used to measure the performance potential of candidates for the following position: Training and Development Specialist.</p>	EN	60



## Retail

Retail industry is based on strong customer service, sales representatives, and professional planners to ensure the customers' happiness. Our professional assessments can help employers test these skills that are required per position.

Certified Positions		Language	Number of Questions
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<p>Professional Certificate in Demand Planner</p>	<p>This test measures the candidate's knowledge of managing the demand forecast, analyzing and interpreting data related to the forecast in order to improve accuracy, maintaining inventory levels based on customer demands, developing product demand plans, and working closely with sales, marketing, and supply chain teams. The test covers several subject areas: Basic Industrial Math, Business Communication, MS Office - Excel® Simulation, Numerical Proofreading, Numerical Reasoning, Quantitative Analysis, Supply Chain Management, and Time Management. It can be used to evaluate the performance potential of candidates for the following position: Forecaster.</p>	<p>EN</p>	<p>60</p>
<p>Certified Logistics Manager</p>	<p>This test measures the candidate's knowledge of overseeing day-to-day activities related to logistics, warehouse, transportation, inventory, and forecasting; developing strategies and procedures; overseeing trucks, forklifts, and shipping equipment; managing the shipping schedule; managing inventory and creating budgets; implementing safety and security programs; communicating and negotiating with suppliers, manufacturers, retailers, and logistics partners; and managing the logistics staff. The test covers several subject areas: Accounting and Bookkeeping Principles, Financial Accounting, Following Directions, Human Resources, MS Office - Excel® Simulation, Management Skills, and Supply Chain Management. It can be used to evaluate the performance potential of candidates for the following position: Logistics Director.</p>	<p>EN</p>	<p>60</p>
<p>Procurement Analyst</p>	<p>This test measures the candidate's ability to develop procurement specifications and requirements, communication skills, and computer proficiency related to acquisitions, as well as managing capabilities. The test covers several subject areas: MS Office, Accounting and Bookkeeping Principles, Legal Terminology, Business Communication, E-mail Etiquette, Supply Chain Management, and Time and Project Management. It can be used to evaluate the performance potential of</p>	<p>EN</p>	<p>60</p>

	<p>candidates for the following positions: Logistics Analyst, Purchasing Analyst, Purchasing/Inventory Analyst, and Supply Chain Procurement Analyst.</p>		
Retail Analyst	<p>This test measures the candidate's ability to create analysis and reports, handle retail analysis presentations, and to plan, analyze, and implement strategies and systems that enhance the customer experience. The test covers several subject areas: Sales Concepts, Marketing Concepts, MS Office (Excel, PowerPoint, and Word Simulation), Retail Math, Retail Marketing Skills, and Customer Service. It can be used to evaluate the performance potential of candidates for the following positions: Marketing Analyst, Retail Planning Analyst, Retail Sales Assistant, and Retail Attendant.</p>	EN	60
Retail Cashier	<p>This test measures the candidate's ability to receive and process payments, to greet the customers and inform them about the services available, and to establish or identify goods prices. The test covers several subject areas: Sales Concepts, Retail Math and Basic Arithmetic, Customer Service, and Front Desk Skills. It can be used to evaluate the performance potential of candidates for the following positions: Sales Associate, Sales Clerk, and Cage Cashier.</p>	EN	60
Certified Retail Cashier(Canada)	<p>This test measures the candidate's ability to greet clients and provide information on products and services, process different types of payments, perform cash register operations, participate in inventory control, and maintain a clean and safe work area. The test covers several subject areas: Data Checking, Sales Concepts, Retail Math, Front Desk Skills, Money Handling (Canada), MS Office – Excel Simulation, and Multitasking Simulation. It can be used to evaluate the performance potential of candidates for the following positions: Sales Clerk, Store Clerk, and Sales Associate.</p>	EN	60
Certified Retail Manager	<p>This test measures the candidate's ability to supervise and coordinate the activities of retail staff members, plan and coordinate sales events, maintain inventories and</p>	EN	60

	budgets, organize promotional and display plans, train and evaluate employees, and provide superior customer service. The test covers several subject areas: General Retail Knowledge, Retail Marketing Skills, Retail Math, Customer Service, and Multitasking Simulation. It can be used to measure the performance potential of candidates for the following positions: Store Manager and Retail Coordinator.		
Certified Retail Sales Assistant	This test measures the candidate's ability to assist customers, process cash and credit card payments, answer queries from customers, control and maintain stocks, complete orders, and solve complaints. The test covers several subject areas: Customer Service, Front Desk Skills, Retail Math and Marketing Skills, and Sales Clerk Skills. It can be used to assess the performance potential of candidates for the following positions: Sales Clerk, Retail Attendant, Assistant Store Manager, and Shop Assistant.	EN	60
Professional certificate in Transportation, Storage and Distribution Management	This test measures the candidate's knowledge of managing and coordinating activities related to shipping, receiving, packaging, and storage; scheduling the transportation of materials or products; and developing and implementing warehouse safety and security programs and activities. The test covers several subject areas: Following Directions, Logical Thinking, MS Office - Excel® Simulation, Supply Chain Management, Team Management, and Warehousing Skills. It can be used to evaluate the performance potential of candidates for the following positions: Shipping Manager or Transportation Manager.	EN	60



## Sales & Marketing

A strong sales team is the key to meeting revenue and growth goals. We can help you hire top sales talent by enabling you to measure criteria such as relationship building, the ability to overcome objections, and deal-closing skills. Professional assessments are great tools to test the required skills per job position.



Certified Positions		Language	Number of Questions
Professional certificate in Copywriting	This test measures the candidate's ability to create content for a variety of media, including websites, emails, and print, in order to promote a business or a service, and to proofread content for spelling, grammar, formatting, and clarity. The test covers several subject areas: English Proofreading, English Spelling and Vocabulary, Social Media Marketing, and Marketing Concepts. It can be used to measure the performance potential of candidates for the following positions: Content Writer and Content Editor.	EN	60
Certified Digital Marketer	This test measures the candidate's knowledge to develop, execute and optimize marketing campaigns across digital channels, analyze metrics and assess performance, identify target audiences, conduct research, and create content for various platforms. The test covers several subject areas: Digital Marketing, Social Media Marketing, Search Engine Marketing, Marketing Concepts, and Copywriting Skills. It can be used to measure the performance potential of candidates for the following positions: Digital Marketing Specialist and Digital Campaign Specialist.	EN	60
Certified E-Commerce Consultant	This test measures the candidate's ability to plan, execute, and report on online marketing campaigns and promotions, implement online marketing initiatives, and analyze online tactics. The test covers several subject areas: Sales and Marketing Concepts, MS Office, Web Analytics, Customer Service, and Retail Marketing Skills. It can be used to evaluate the performance potential of candidates for the following positions: E-Commerce Analyst, E-Commerce Coordinator, and E-Commerce Strategist..	EN	60
Certified Marketing Coordinator	This test measures the candidate's understanding of marketing theory and practice, proficiency in Microsoft Office, promoting skills, and ability to manage priorities and meet project deadlines. The test covers several subject areas: Marketing and Sales Concepts, Search Engine and Social	EN	60

	Media Marketing, MS Office, and Project Management. It can be used to assess the performance potential of candidates for the following positions: Marketing Associate, Advertising Coordinator, Campaign and Event Coordinator, Sales Associate, Marketing Manager, and Marketing/Communications coordinator		
Professional Certificate in Microsoft Dynamics CRM Consultant	This test measures the candidate's ability to plan, analyze, and implement Microsoft Dynamics CRM solutions. The test covers several subject areas: MS Dynamics CRM 2011 for General Use, JavaScript ES9, MS SQL Server 2017 - Development, and Business Communication. It can be used to measure the performance potential of candidates for the following positions: Dynamics CRM Implementation Consultant, MS Dynamics CRM Business Analyst, and Dynamics CRM Technical Implementation Consultant.	EN	60
Certified Online Marketing Specialist	This test measures the candidate's ability to drive customer growth and retention through marketing optimization, advertising programs, and Internet marketing campaigns. It also assesses knowledge of the online industry and general SEM/SEO practices. The test covers several subject areas: Search Engine Marketing, Search Engine Optimization Fundamentals, Social Media Marketing, and Web Analytics. It can be used to assess the performance potential of candidates for the following positions: Online Marketing Coordinator, Online Marketing Account Specialist, Online Marketing Analyst, and Internet Marketing Specialist.	EN	60
Certified Pricing Manager	Strategic Pricing Manager, and Assistant Store Manager	EN	60